

OUTGOING MOBILITY GUIDE



LIST OF UNIVERSITIES FOR ACADEMIC EXCHANGE

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LIST OF UNIVERSITIES

UNIVERSITIES

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UPDATED LIST OF UNIVERSITIES FOR ACADEMIC EXCHANGE: OUTGOING GUIDE

Below you'll find an Excel file with all the updated information about the partner universities available for academic exchange in the upcoming academic year. You can access it through the following link:

[LIST OF PARTNER UNIVERSITIES FOR ACADEMIC EXCHANGE](#)

Please be aware that the content is subject to change, so we recommend checking back regularly for the most up-to-date information.

Regardless of the application dates, the deadline to inform the International Department of ESDI if you want to go on exchange is mid-January of the current year in which you are enrolled to do your exchange in the following Academic Year (3rd Year of studies), through a form that will be sent to you by email.

WHAT IS AN INTERNATIONAL MOBILITY PROGRAM?

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An international mobility program at Universitat Ramon Llull allows undergraduate students to spend up to 12 months studying abroad at a partner university. This experience enables students to take courses abroad and have them recognized by their home institution through academic recognition.

ACADEMIC RECOGNITION

Academic recognition refers to the approval of courses and qualifications taken in a partner university abroad by the home university, through the participation in an international mobility program and the signing of a Learning Agreement. Academic recognition guarantees the direct transfer of credits and grades from a partner university abroad to the home university.

The direct transfer of credits and grades is possible through the use of the European Credit Transfer and Accumulation System (ECTS). ECTS is a tool mainly used by the European Higher Education Area which helps students to move between countries by standardizing the learning outcomes and associated workload of European courses. One ECTS is equivalent to 25 hours of academic workload in any country using this system of recognition.

ECTS - FIRST CYCLE STUDIES (BACHELOR LEVEL)

- One academic year = 60 ECTS
- One academic semester (half of the year) = 30 ECTS
- First cycle/Bachelor degree = 240 ECTS (4 years)

Any course can be proposed for recognition abroad except for the modules of 'Prácticas académicas externas' and 'PFG: Proyecto de Final de Grado', which always need to be done in the home institution.

LEARNING AGREEMENT

The Learning Agreement is a compulsory administrative document to participate in an international mobility program. The Learning Agreement includes the courses and learning outcomes the student is expected to take abroad and recognize at the home institution.

All parties - sending institution, receiving institution, and student - sign it and commit to complying with all the agreed arrangements, thereby ensuring that the student will receive the recognition for the studies carried out abroad without any further recognition requirements.

This will be sent together with an internal "Plan de convalidaciones" to each student, this is only for internal use and you may indicate there which courses in your destination university are equivalent in ESDI with previous approval of the Academic and International department.

The Learning Agreement is subject to changes during the first weeks of classes abroad, always upon previous request to both the sending and the receiving institutions.

Learning agreement for long-term mobility

Study Programme at the Receiving Institution

Table A	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Term [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion
				Total: ...
Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [web link to the relevant information]				

Recognition at the Sending Institution

Table B	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Term [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution	Automatic recognition [Yes/No]
				Total: ...	
Provisions applying if the student does not complete successfully some educational components: [web link to the relevant information]					

Personal data of the outgoing student and both sending and receiving institutions:

Table A: list of courses and ECTS the student will take abroad.

Table B: list of courses and ECTS the student will recognize in the home institution through the studies abroad.

DURATION OF THE PROGRAM

International mobility programs can last one academic semester or two (maximum of 12 months). Students can enjoy the 12 months of mobility in the same academic year or in two different ones (one semester each).

Students can go abroad in the third year (one or two semesters) or in the fourth year (only the first semester) of their studies.

COSTS

None. The student only pays the ESDI enrollment as in every other academic year.

REQUIREMENTS TO PARTICIPATE

- To be enrolled in ESDI in an official undergraduate program.
- To have already passed at least 90 ECTS of your study program by the beginning of your exchange. That means that you can go abroad in the third or in the fourth year of your degree.
- To be enrolled in the academic year of your mobility in at least 25 ECTS not already recognized by other means and eligible to validate abroad (all except for 'Prácticas académicas externas' and 'PFG').
- To have a valid DNI or NIE (Foreign Identification Number) in your possession.
- To meet the minimum language requirements of the destination university (if any). Even if the university does not require a minimum language level, we do recommend having at least a B1 English level to go abroad.

ERASMUS+ PROGRAM: URL RECTORATE SCHOLARSHIPS

This scholarship is guaranteed for all students participating in the international mobility program of ERASMUS+, including the United Kingdom and Switzerland. It is administratively proceeding by the Rectorate of the University Ramon Llull and it consists of a monthly quantity per the number of months living abroad (maximum 12). The monthly quantity of the scholarship depends on the destination country and its average living cost - please see table 1.

The 70% of the total amount of the scholarship will be given to the student at the beginning of the exchange period after receiving the Certificate of Arrival. The remaining 30% of the total amount will be given to the student at the end of the exchange period after receiving the Certificate of Attendance.

In addition to the quantities stated below in Table I, the students who fulfill one of the following conditions will be granted with 150-250€ extra over the standard monthly amount (except in the case of UK and Switzerland):

- Extra 250€/month for students who were benefitted with a MECD (Ministerio de Educación, Cultura, y Deporte de España) scholarship in the academic year previous to the mobility.
- Extra 250€/month for students on a refugee condition.
- Extra 150€/month for students who will complete an internship abroad.

Table 1. ERASMUS+ Scholarship amount by countries:

Group of countries	Monthly amount
GROUP 1: DENMARK, FINLAND, ICELAND, IRELAND, LUXEMBOURG, SWEDEN, UNITED KINGDOM, LIECHTENSTEIN, NORWAY, THE NETHERLANDS, ITALY, BELGIUM, GERMANY, AUSTRIA.	300–674€/MONTH
GROUP 2: CZECH REPUBLIC, CYPRUS,SLOVAKIA, SLOVENIA, ESTONIA, GREECE, LATVIA, MALTA, PORTUGAL.	300–606€/MONTH
GROUP 3: BULGARIA, CROATIA, HUNGARY, LITHUANIA, MACEDONIA, ROMANIA, SERBIA, TURKEY.	250–550€/MONTH
GROUP 4: SWITZERLAND.	700€/MONTH

Exceptionally, there might be URL scholarships for student mobility outside Europe upon yearly demand and availability. If a scholarship for mobility outside Europe is given, the quantity will depend on the availability of funds of the URL and the number of kilometers between ESDI and the destination university, considering the criteria stated in Table 2.

For this type of student mobility, a maximum of 4 months (120 days) will be financed, regardless of the total duration of the mobility period. The quantity will consist of:

Table 2. Travel grant quantity for Mobility Outside Europe (URL):

Monthly quantity	Travel grant (€)
AMONG 100 AND 499	180€/PARTICIPANT
AMONG 500 AND 1999	275€/PARTICIPANT
AMONG 2000 AND 2999	360€/PARTICIPANT
AMONG 3000 AND 3999	530€/PARTICIPANT
AMONG 4000 AND 7999	820€/PARTICIPANT
MORE THAN 8000	1500€/PARTICIPANT

The distance between ESDI and the destination university is calculated through the ERASMUS+ Distance Calculator.

ALL INTERNATIONAL MOBILITY PROGRAMS: EXTERNAL SCHOLARSHIPS

The student is eligible to apply to other external scholarships that might complement the grant given by the URL Rectorate. These scholarships are not guaranteed and depend on the specific economic, familial, and academic situation of each student. Due to their personal nature, ESDI cannot be involved in the application process. These scholarships are fully under the student’s responsibility.

From the ESDI International Department, we send out information on the following external scholarships:

- Becas Santander Estudios for ERASMUS+
- MOBINT-MIF Generalitat de Catalunya: international mobility scholarships for students in Catalanian universities.

INTERNATIONAL MOBILITY IN EUROPE: ERASMUS+

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WHAT IS ERASMUS+?

ERASMUS+ is a European Union (EU) program that supports education, training, and youth in Europe through mobility and cooperation opportunities in higher education, vocational education and training, school education (including early childhood education and care), adult education, youth, and sport.

The general objective of the program is to support the educational, professional, and personal development of youth in Europe, contributing to sustainable growth, quality jobs, social cohesion, innovation, and the strengthening of a European identity and active citizenship.

The eligible countries that can fully participate in the actions of the ERASMUS+ program are the EU Member States and the third countries associated with the program, as listed in article 19 of the ERASMUS+ Regulation.

EU MEMBER STATES:

Belgium, Bulgaria, Czech Republic, Denmark, Germany, Estonia, Ireland, Greece, Spain, France, Croatia, Italy, Cyprus, Latvia, Lithuania, Luxembourg, Hungary, Malta, The Netherlands, Austria, Poland, Portugal, Romania, Slovenia, Slovakia, Finland, Sweden.

THIRD COUNTRIES ASSOCIATED TO THE PROGRAM:

UK, North Macedonia, Serbia, Iceland, Liechtenstein, Norway, and Turkey.

In ESDI, ERASMUS+ is offered through international learning mobility of official undergraduate students. Official undergraduate students can spend one or two academic semesters (maximum of 12 months) with academic recognition in a partner university abroad. All ERASMUS+ participants will have a guaranteed monthly scholarship of 200-300€/month, depending on the average living cost of the destination country.

ESDI PARTNER UNIVERSITIES FOR ERASMUS+

You can check the list of ESDI partner universities for ERASMUS+ in the “Universities” section of this document.

ESDI has active partnerships for ERASMUS+ in Portugal, France, Belgium, Germany, Poland, Finland, Denmark, The Netherlands, Italy, Croatia, Romania, Hungary, and Turkey.

SPECIAL CASES

UNITED KINGDOM:

The United Kingdom no longer belongs to the ERASMUS+ program, but student mobility still operates in the same way. Students going to the United Kingdom will also have a guaranteed scholarship from the URL Rectorate of 300€/month.

There are two special requirements for students going to the UK:

– Official certificate proving English proficiency (C1 or C2). British universities require this official certificate to accept exchange students. It is the student's responsibility to obtain this certificate and be informed about which official exams are accepted at each university. Generally, IELTS is a widely accepted exam.

– VISA. Exchange students going to the UK must apply for a VISA. For stays of less than 6 months, students must apply for the Standard Visitor VISA. For stays of more than 6 months, students must apply for the Student VISA. It is the student's responsibility to apply for the appropriate VISA and be informed about the application deadlines.

SWITZERLAND:

Switzerland does not belong to the ERASMUS+ program but the operation of student mobility also works the same way.

This is thanks to the Swiss European Mobility Program, which finances student mobility to Switzerland with approximately 440€/month.

Students going to Switzerland will, therefore, also have a guaranteed monthly scholarship.

DOCUMENTS AND ADMINISTRATIVE PROCEDURES

BEFORE THE MOBILITY:

– Acceptance Letter: destination university and student
The Acceptance Letter is a document expelled by the destination university which will be sent to the student after receiving the corresponding application documents. This document confirms the acceptance of the student as a participant in an exchange program abroad.

Students applying for a VISA will probably need this document when submitting the necessary application documents.

– Scholarship agreement: URL Rectorate and student
Each student needs to sign the scholarship agreement with the URL Rectorate before the beginning of the mobility. This agreement includes the personal data of the student, the destination

university data, and the details of the scholarship the student will receive.

URL Rectorate contacts the student when the agreement is ready to sign. The student needs to sign it face-to-face in the URL Rectorate or send it via postal mail.

– Learning Agreement: ESDI, destination university, and student
The Learning Agreement includes the list of courses and learning outcomes the student will take abroad and recognize at the home institution. It needs to be signed by the student, the receiving institution (destination university) and the sending institution (home university).

The Learning Agreement (before mobility) is a first proposal which is subject to changes during the first weeks of classes in the destination university. The student will be able to make changes - always upon previous request to both sending and receiving institutions - because of schedule problems, academic workload, learning outcomes, language, or personal interest of the student.

– Plan de Convalidación: ESDI and the student
The 'Plan de Convalidación' is an internal document of ESDI which includes the list of courses and learning outcomes the student will take abroad and recognize at the home institution. It needs to be approved by the student and the Academic Coordination of ESDI.

The difference between the 'Plan de Convalidación' and the Learning Agreement is that the 'Plan de Convalidación' specifies the details of the academic recognition of the student. It includes 1) the list of course pairs - one from the destination university and one from ESDI - that are recognized between themselves (*which is validated with which*), 2) the academic description of the courses taken in the destination university, 3) any other details related to the academic recognition of the student (if any).

The 'Plan de Convalidación' (before mobility) is a first proposal which is subject to changes during the first weeks of classes in the destination university. The student will be able to make changes - always upon previous request to both sending and receiving institutions and upon approval of the Academic Coordination of ESDI - because of schedule problems, academic workload, learning outcomes, language, or personal interest of the student.

– Health Insurance: the student
Health insurance, as well as any other procedures of personal character, is under the full responsibility of the student. ESDI do not process health insurance.

The participant of ERASMUS+ is obliged to:

– Have a valid TSE (Tarjeta Sanitaria Europea).
The TSE is the health insurance which offers the Spanish Social Security for all nationals and residents in Spain travelling abroad to any of the countries within the ERASMUS+ fra-

mework. It is free of charge and can be ordered online and delivered in the home address of the student within approximately two weeks.

– Hire a complementary private health insurance.
The student can choose which private health insurance wishes to hire as long as it meets two conditions: 1) it covers accidents and civil responsibility, 2) it covers the student during the full mobility period abroad. The URL Rectorate will send one recommendation to the students - approximate price of 89€.

– VISA (United Kingdom): the student
As well as the health insurance, VISA procedures are of personal character and, therefore, under the full responsibility of the student. ESDI do not process VISAS.

Within the ERASMUS+ framework, VISA is only needed for the United Kingdom.

– Language Test OLS: the student and the Rectorate URL
The ERASMUS+ participants need to do a compulsory online English level test before the beginning of the mobility. This test is not graded or under any system of evaluation, it is exclusively used for statistical samples on the average English level of students participating in ERASMUS+.

The URL Rectorate will send the corresponding link to the students.

– Optional: external scholarships: the student
As explained in the "Scholarships for international mobility programs" section, students can apply for external scholarships that might complement the one given by the URL. As well as the VISA and health insurance, this procedure is of personal character and, therefore, under the full responsibility of the student. ESDI do not process external scholarships.

DURING THE MOBILITY:

– Certificate of Arrival: the student and the destination university
The Certificate of Arrival is a document expelled by the destination university which confirms that the student has arrived to the university and started the semester abroad. The destination university signs this document for the student face-to-face after the first day of the student in the university.

The Certificate of Arrival needs to be sent to the URL Rectorate. After the sending of the document, the Rectorate will transfer the 70% of the total amount of the scholarship to the student.

– (If needed) Changes in Learning Agreement: the student, ESDI, and the destination university
If needed, the student can make changes in the Learning Agreement during the first weeks of classes (always upon previous re-

quest to both sending and receiving institutions). The student will have to fill out the section 'During mobility' of the document, and it will need to be signed again by the three parties (student, sending institution, and receiving institution).

– (If needed) Changes in the 'Plan de Convalidación': the student and ESDI

If needed, the student can make changes in the 'Plan de Convalidación' during the first weeks of classes (always upon previous request to both sending and receiving institutions). The student will have to fill out a new 'Plan de Convalidación' and it will need to be signed again by the student and ESDI (upon approval of the Academic Coordination).

AFTER THE MOBILITY:

– Certificate of Attendance: the student and the destination university

The Certificate of Attendance is a document expelled by the destination university which confirms that the student has attended classes and completed the semester abroad. The destination university signs the document for the student face-to-face after the last day of lectures.

The Certificate of Attendance needs to be sent to the URL Rectorate. After the sending of the document, the Rectorate will transfer the remaining 30% of the total amount of the scholarship to the student.

– Transcript of Records

The Transcript of Records is an official document expelled by the destination university which includes the list of courses with their respective grades the student has awarded during the studies abroad. The grades compiled in the Transcript of Records will follow the academic grading system of the destination country.

The Transcript of Records needs to be sent to the International Department of ESDI. The International Department of ESDI will calculate the equivalence of grades - in case the academic grading system abroad works differently as in Spain - and register the grades of the student in the academic file following the recognition agreed on the 'Plan de Convalidación'.

– Language Test OLS: the student and the Rectorate URL After the end of ERASMUS+, it is compulsory for the student to retake the online English level test taken at the beginning of the exchange. This test is not graded or under any evaluation system, it is exclusively used for statistical samples on the average English level of the students participating in ERASMUS+.

The URL Rectorate will send the corresponding link to the students.

WHAT IS FREEMOVING?

Freemoving is an international learning mobility program which allows official undergraduate students to spend one or two academic semesters with academic recognition in a partner university abroad outside Europe.

The operating mechanism of Freemoving is exactly the same as ERASMUS+. The duration also consists of a maximum of 12 months, it does not have any academic costs for the student, and academic recognition is guaranteed in all cases following a 'Plan de Convalidación'.

There are only 2 differences between ERASMUS+ and Freemoving:

– Scholarship not guaranteed: in Freemoving a scholarship is not guaranteed for all participants, the number of scholarships given to this type of mobility depends on the demand and availability of each academic year. Please see the "Scholarships for international mobility programs" section for further explanation.

– The documents and administrative procedures may differ depending on each specific case. Especially in the documents of personal character, all students participating in Freemoving will have to apply for a VISA and for a private health insurance. Please see the "Documents and administrative procedures" section in "International mobility in Europe: ERASMUS+" for further explanation.

ESDI PARTNER UNIVERSITIES FOR FREEMOVING

Outgoing partner Universities list can be found in the "Universities" section of this document.

DOCUMENTS AND ADMINISTRATIVE PROCEDURES

IF THE STUDENT HAS BEEN GIVEN AN URL RECTORATE SCHOLARSHIP:

If the student participating in Freemoving has been given a URL Rectorate scholarship, the documents and administrative procedures will be exactly the same as in ERASMUS+. Please see the "Documents and administrative procedures" section in "International mobility in Europe: ERASMUS+".

Additionally, the student needs to bear in mind that a Student VISA and a private health insurance will be compulsory in order to be able to participate in this type of mobility. The VISA application process will depend on the specific requirements of each destination country.

VISA and health insurance are procedures of a personal character and, therefore, under the full responsibility of the student. ESDI do not process VISA and/or health insurance.

Optionally, the student can apply for external scholarships. The resolution on the application of external scholarships will depend on the academic, familiar, and academic situation of each student. As in the other administrative procedures of personal character, this process is under the full responsibility of the student. ESDI do not process external scholarships.

IF THE STUDENT HAS NOT BEEN GIVEN AN URL RECTORATE SCHOLARSHIP:

If the student participating in Freemoving has not been given a URL Rectorate scholarship, only the documents concerning the relation between ESDI and the student will be necessary. Therefore, following the the “Documents and administrative procedures” section in “International mobility in Europe: ERASMUS+”, the necessary documents will only be: ‘Plan de Convalidación’ (and changes, if needed) and Transcript of Records.

Additionally, the student needs to bear in mind that a Student VISA and a private health insurance will be compulsory in order to be able to participate in this type of mobility. The VISA application process will depend on the specific requirements of each destination country.

VISA and health insurance are procedures of a personal character and, therefore, under the full responsibility of the student. ESDI do not process VISA and/or health insurance.

Optionally, the student can apply for external scholarships. The resolution on the application of external scholarships will depend on the academic, familiar, and academic situation of each student. As in the other administrative procedures of personal character, this process is under the full responsibility of the student. ESDI do not process external scholarships.

WHAT IS SICUE?

SICUE is a national mobility program between Universities Centers in Spain which allows official undergraduate students to spend one or two academic semesters (maximum: one full academic year) with academic recognition in another Spanish university.

The operating mechanism of SICUE is practically the same as in international mobility programs explained in this Guide. The duration consists of a maximum of one full academic year, it does not have any academic costs for the student, and academic recognition is guaranteed in all cases following a ‘Plan de Convalidación’.

There are 3 differences between SICUE and international mobility programs:

- There is not a scholarship for students participating in SICUE, unless the destination university offers one specifically for this purpose. From ESDI, we cannot guarantee a scholarship for SICUE.
- The student does not need to have already passed 90 ECTS of the degree to participate, as in international mobility programs do. The requirement to participate in SICUE is to have already passed 45 ECTS of the degree. That means that students can participate in SICUE in the second, third, and/or fourth year of the degree.
- The necessary documents and administrative procedures are only the ones concerning the relation between ESDI and the student. Please see the “Documents and administrative procedures” section in “National mobility in Spain: SICUE”.

ESDI PARTNER UNIVERSITIES IN SICUE

ESDI currently has one active partnership for SICUE for the itinerary of Product Design. The destination university is the Deusto University in Bilbao (País Vasco) and the total number of spots per academic year is 1.

If the ESDI student is interested in participating in this type of mobility, a partner university proposal can be made to the International Department of ESDI. If the proposal is approved, a bilateral agreement between ESDI and the destination university will be signed in order to complete the mobility.

You can check the list of universities in Spain which participate in SICUE and can be proposed for mobility in the following [link](#).

DOCUMENTS AND ADMINISTRATIVE PROCEDURES

For the SICUE mobility, only the documents concerning the relation between ESDI and the student will be necessary. Therefore, following the “Documents and administrative procedures” section in “International mobility in Europe: ERASMUS+”, the necessary documents will only be: ‘Plan de Convalidación’ (and changes, if needed) and Transcript of Records.

Optionally, the student can apply for external scholarships. The resolution on the application of external scholarships will depend on the academic, familiar, and academic situation of each student. As in the other administrative procedures of personal character, this process is under the full responsibility of the student. ESDI do not process external scholarships.

When applying for an international mobility program, the student needs to go through two different selection processes: one in ESDI and one in the destination university.

ESDI SELECTION PROCESS

ESDI: REVIEW OF GENERAL REQUIREMENTS:

The International Department will contact the interested students after an info session asking for the following documents:

- Copy of DNI or NIE (in case the international student does not have a NIE yet, it is possible to send a written statement where the student commits to having a NIE by the beginning of the exchange).
- Wished mobility period (first semester, second semester, or full academic year).
- Maximum of three chosen destination universities of the list of ESDI partners by preference order.
- (Only if the student is applying for the UK) Official English C1-C2 certificate or a written statement where the student commits to having the corresponding certificate by the beginning of the exchange.

The International Department of ESDI will review that the applicants meet all the general requirements (please see the “Requirements to participate” section in “What is an international mobility program?”) and will publish a list with the resolution in Classlife < About < Academic Information < Mobility programs. The resolution will be:

- APTO/A: meets the general requirements to be eligible for international mobility programs.
- NO APTO/A: does not meet the general requirements and, therefore, is not eligible for international mobility programs.

There will be a period where students will be able to stake a complaint if they do not agree with the resolution and/or need to send missing documents.

ESDI: DISTRIBUTION OF SPOTS

A list will be published in Classlife < About < Academic Information < Mobility programs with the spot given to each student. Places will be distributed according to the average grade of the current student academic file.

There will be a period where students will be able to stake a complaint if they do not agree with the resolution and the case will be reviewed.

In the case that two students or more are at the same level and applying for the same university, we will break the tie taking into consideration:

- 50% academic record
- 40% portfolio
- 10% motivation letter

ESDI: ACCEPTANCE/REJECTION OF YOUR SPOT

Once the definitive list of distribution of spots is uploaded, the student needs to send an email to international@esdi.edu.es accepting or rejecting the spot within the allowed time frame.

For this purpose, please send attached the Acceptance/Rejection Form, which you can download in Classlife < About < Academic Information < Mobility programs.

If an email accepting the spot is not received within the allowed time frame, it will be understood that the student is rejecting the spot and, therefore, is not interested in participating in international mobility programs anymore.

ESDI: DISTRIBUTION OF SPOTS (2ND ROUND) (IF NEEDED)

A 2nd Round will only be done if there are students who did not get a spot in the first one and there are still spots available. The main objective of the International Department of ESDI is that everyone gets to go abroad.

A list of the available options will be uploaded in Classlife in Campus < About < Academic Information < Mobility Programs.

WHO CAN PARTICIPATE? Students who did not get a spot in the first round.

HOW TO PARTICIPATE? Students who wish to participate need to send a petition to be reconsidered for ERASMUS+ to international@esdi.edu.es with the new selection of three destinations universities by preference order.

The process of distribution of spots will work the same way as in the first round. A list of the 2nd Round distribution will be published in Classlife < About < Academic Information < Mobility programs.

There will be a period where students will be able to stake a complaint if they do not agree with the resolution, and the case will be reviewed.

DESTINATION UNIVERSITY SELECTION PROCESS

Each destination university has its own selection process and they are the responsible entities which need to inform the students about the details of each step.

DESTINATION UNIVERSITY: NOMINATION

Nomination is the first step of the selection process of the destination university. Nomination is the institutional sending of the personal data of the student to the destination university in order to confirm, from the International Department of ESDI, that the student has been officially selected to apply abroad for an international mobility program.

The International Department of ESDI sends the personal data of the outgoing student to the International Department of the destination university.

DESTINATION UNIVERSITY: APPLICATION

After having received the institutional nomination, the destination university will contact the student and send the application information. The application process depends on the destination university and it differs in each case.

The student is obliged to send or upload the demanded documents for the destination university within the allowed time frame established by the destination university. Generally, the time frames for ERASMUS+ application are:

- Fall semester (first): from April to June of the previous academic year of the mobility.
- Spring semester (second): from September to November of the same academic year of the mobility.
- Full academic year: same deadline as the Fall semester.

The requirements depend on the destination university but it is widely common to ask the student for:

- Portfolio
 - CV (Curriculum Vitae)
 - Transcript of Records (list of grades of the student)
 - Learning Agreement
 - In the case of the UK, English Official Certificate.
- The correct sending of these documents is under the full responsibility of the student.

DESTINATION UNIVERSITY: FEEDBACK AND RESULTS

After receiving the documentation from the student, the destination university will send the feedback and results to the student generally within a maximum of 4 weeks after the application deadline. The student is accepted by the destination university in the 95% of the cases.

FAQ: FREQUENT ASKED QUESTIONS

DESTINATION UNIVERSITY: ACCEPTANCE OF YOUR SPOT

After receiving the Acceptance Letter from the destination university, the student needs to confirm the participation in the program to both ESDI and the destination university.

The student needs to send an email to both the International Department of ESDI and the International Department of the destination university confirming the interest on the spot.

PREPARE FOR YOUR SEMESTER ABROAD!

After the confirmation of your spot, you will need to start preparing all the necessary documents and procedures for your exchange: Learning Agreement, accommodation, health insurance, flights, VISA (if needed), among others.

The beginning of your exchange semester is coming!

Here you can find some of the most common matters that usually worry outgoing students. If you have any other doubts or would like further information, please contact the International Department of ESDI at international@esdi.edu.es.

WHAT IF THE UNIVERSITY ABROAD REJECTS ME?

Normally, this does not happen. The 95% of the students are accepted. However, we do recommend preparing your application with sufficient time and asking your professors for support if needed.

Especially, please prepare your application carefully if you are applying to the London College of Fashion (LCF) or ENSAD Paris - slightly stricter with exchange students' application.

WHAT IF I ACCEPT THE PLACE AND DECIDE NOT TO GO AFTERWARDS?

Unless the reason not to go is a cause of force majeure, you are not supposed to cancel your ERASMUS+ after you accepted your place. Each case will be individually reviewed but you might lose the right to participate in ERASMUS+ in future academic years if you cancel it after having accepted it without a valid justification.

WHAT IF I FAIL A SUBJECT WHEN STUDYING ABROAD?

It is not common to fail during ERASMUS+. Exchange students usually receive a lot of support from professors in case a subject is harder than expected because of the language or prior knowledge of the student.

However, if it happens, you do not need to worry. As in ESDI or in any other university, you always have two calls of each subject per academic year. If you fail the ordinary one, you can retake your exams in the extraordinary call without any additional costs.

HOW DO I KNOW WHERE TO LOOK FOR ACCOMMODATION? WHAT IF I DO NOT FIND ANYTHING?

The destination universities often have residences for international students of their own, or housing platforms that you can use. It is important that you pay attention to the emails you receive and that you give a prompt answer when you are offered accommodation, especially if you are going to a big city such as London, Milano, Amsterdam, or Paris.

You can find support in the destination universities, that will give you all the recommendations you need. Exchange students always find accommodation; it is not possible that you cannot get anything. Do not worry!

WHEN WILL I RECEIVE MY SCHOLARSHIP?

You will receive the 70% of the total amount of the scholarship at the beginning of your exchange, after you send your Certificate of Arrival signed by the destination university.

The remaining 30% will be sent at the end of the exchange, after your send the Certificate of Attendance signed by the destination university.