

# Permanence Guidelines for Undergraduate Studies

Students in undergraduate studies shall have a maximum of four calls per subject, two per academic year, regardless of the call in question (February/June or September), as long as the program continues to be offered.

Each subject shall have four calls, after which the student can request to the academic direction a fifth extraordinary call, justifying why he/she has not passed the previous exams. If the fifth call is not passed, the student's permanence in the center will be subject to an analysis of his/her case (which will take into account the special circumstances, if any, surrounding the case and the student's academic record) by the teaching staff of his/her academic year in case of 1st year and 2nd year students, or teaching staff of his/her itinerary in case of 3rd and 4th year students.

In each case, the prerequisites and co-requisites of the subjects that have them shall be taken into account. In the Undergraduate Degree in Design, in theory there are no incompatibilities, except for the subjects that are consecutive, as shown by the numeration that follows the name of the subject. A student cannot take Projects II if he/she has not passed Projects I, nor Projects III if the student has not passed Projects I and II, nor Projects IV if the student has not passed Projects I, II and III.

The same applies to I.T. I, II and, in the event that III is conducted, to Materials and Technology I and II. In the school the concept of repeating classes does not exist. When a student does not pass a subject, he/she re-enrolls in it with the corresponding extra charge. Students may repeat subjects and enroll in the following year provided that, after consulting with the tutor and the academic coordination director, they do not incur in any of the incompatibilities mentioned in the previous paragraph, nor exceed 75 credits (new course plus repetitions).

Finally, the Final Degree Project cannot be submitted if the Student has not passed all other subjects.

# Permanence Guidelines for Master Studies

Students in official University Master's Degree programs shall have a maximum of four calls per subject, two per academic year, regardless of the call in question (February / June or September calls), as long as the Program continues to be offered.

ESDi believes that a minimum academic performance must be expected from its students, so that it can guarantee a reasonable progress, and consequently, the following maximum permanence is established:

- Master's student with a total academic workload of 60 ECTS credits: the maximum number of permanence academic years will be 3.
- Master's student with a total academic workload of more than 60 credits: the maximum number of permanence academic years will be 4.

Students exceeding the maximum amount of four calls per subject, or exceed the maximum number of permanence academic years, must apply to continue studying the same Master and/or Official Program additional call (grace period, extraordinary) before the enrollment deadline by requesting it to the Director of ESDi.

Once the number of study academic years or permanence years have been completed, the student's Master's degree program file will be terminated, and the student may enroll in other official programs, subject to prior admission.